



Position title:	Transformation Business Analyst
Department:	Business Transformation
Function:	Acceleration Hub
Reports to:	Head of Business Transformation
Direct reports:	N/A
Location:	Melbourne
Document review date:	September 2024

### Role overview

As a Transformation Business Analyst at Tilt Renewables, you will play a pivotal role in advancing our technology systems and supporting the seamless implementation of system integrations. You will be responsible for providing systems and business analyst support across multiple projects. Your efforts in gathering, validating, and documenting requirements and subsequently reporting analysing key performance metrics, will be crucial in identifying areas for enhancement across the Acceleration Hub and its broader business interfaces. Alongside this set of activities, you will be executing on key project deliverables which require systems or commercial support. The coordination skills you display will be exemplary -you are comfortable operating across the business with technologists, executives and with our project developers on site.

This role is essential to Tilt Renewables’ strategic ambitions and supports our vision by ensuring that optimal processes and approaches are in place. It offers an exciting opportunity to contribute to a leading Australian renewables company and its mission to drive the energy transition in Australia, ensuring our operations are both efficient and aligned with long-term sustainability goals.

### Key Accountabilities

The key accountabilities may include (but are not limited to):

- Requirements Gathering:** Work closely with core stakeholders to elicit and document business and user requirements, using a variety of methods such as interviews, surveys, and workshops. This includes understanding and defining the needs for technology system integrations including spatial data and sequencing feeds between systems like GIS and Tech1 and module development.
- Data Analysis:** conduct in-depth analysis of existing processes, identifying bottlenecks, inefficiencies, and areas for improvement. Conduct data mapping to support system integrations and ensure accurate data flows between systems like CRMs, Geospatial Software and AP Systems.
- Process Mapping and Documentation:** Collaborate with cross-functional teams to identify, map, and optimise business processes. Create and maintain documentation of current and optimised processes to visualise and communicate business workflows ensuring the documentation is accessible and easily understood by both technical and non-technical stakeholders.
- Project Management:** Support and coordinate multiple projects simultaneously, including coordinating project leads, stakeholders, and budgets. Ensure that project deliverables and integrations are planned, sequenced, and executed effectively. Ensure smooth integration and delivery of solutions.

- **Stakeholder Collaboration and Coordination:** Engage with internal stakeholders to gather feedback, align expectations, and resolve issues. Communicate findings and recommendations effectively to ensure stakeholder buy-in and project success.
- **Project Governance:** Key contributor to establishment of governance processes and frameworks such as scoping, tracking and reporting of key projects including budget, resourcing and costs.
- **Vendor Engagement:** Collaborate with external stakeholders, such as vendors and specialists, to deliver projects requiring additional expertise or capacity.
- **Ad-hoc project support and support to other areas of the business:** Design and compile detailed town hall packs and SteerCo Packs, ensuring that all relevant information, presentations, and materials are prepared to facilitate effective communication and engagement during meetings.

### Key Relationships

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This role will work closely with the following internal teams:

- Acceleration Hub team
- Tilt Renewables stakeholders
- People and Safety team
- Technology team
- Executive
- All staff

This role will also work closely with external stakeholders such as:

- Consultants; and
- Industry participants to stay informed of emerging trends, issues and opportunities.

### Skills and Experience

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- Relevant experience gained within business and systems analysis, with a focus on technology systems and project coordination/management and data mapping with ability to manage multiple projects.
- Experience coordinating and sequencing system integrations
- Strong analytical and problem-solving skills, with experience in business or process analysis
- Excellent communication and interpersonal skills, with the ability to collaborate effectively with stakeholders at all levels. Demonstrated capability to bridge the gap between technology teams and business units.
- Experience in project management and coordinating cross-functional teams.
- Proven experience in creating detailed documentation and reports. Ability to present findings and recommendations clearly to senior leaders and manage stakeholder meetings effectively.



- Experience with systems integration tools and platforms such as Data Bricks and SnapLogic is advantageous. Proficiency in PowerPoint, advanced skills in MS Excel, and familiarity with Power BI and CRM systems are highly desirable.
- Ability to quickly adapt to and learn new systems and technologies, with a proactive approach to acquiring new skills as needed.
- Knowledge of health, safety and environmental regulation, policies and procedures would be highly regarded.

**Project Tools:**

- Proficiency in PowerPoint
- Advanced skills in MS Excel,
- Familiarity with Power BI and CRM systems are highly desirable.
- Data Bricks and SnapLogic is advantageous.

**Qualifications**

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- Minimum bachelor’s degree in business or equivalent related field or a related field; or relevant business experience.
- Relevant Project management qualifications - desirable

**Key Competencies and Capabilities**

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<p><b>Capabilities</b></p> <ul style="list-style-type: none"><li>• Problem solving abilities.</li><li>• Proactive</li><li>• Team Player</li><li>• Project Coordination</li><li>• Highly organised</li></ul>	<p><b>Competencies</b></p> <ul style="list-style-type: none"><li>• Collaboration</li><li>• Customer Focus</li><li>• Drives Results</li><li>• Plans and aligns</li><li>• Communicates effectively</li><li>• Ensures accountability</li><li>• Instils trust</li></ul>
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### About Tilt Renewables

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Tilt Renewables aims to be the leading developer, owner and manager of renewable energy generation assets in Australia. With 1.7 GW of Operational Assets and a pipeline of over 5GW we are well positioned to achieve this.

We are proudly Australian with strong brand recognition known for developing and operating, high quality assets in Australia with a long-term owner's perspective. With a significant pipeline of development opportunities, we have an appetite for growth.

Our approach is to adopt a pragmatic view of the development, asset operation and energy market functions focussed on optimising customer, investor, employee and community outcomes. This requires agile and effective decision making and outstanding execution of opportunities.

Credibility in the eyes of our investment stakeholders as well as strong relationships with our customers, key suppliers, contractors and the communities we operate in are critical to Tilt Renewables' success. Tilt Renewables has corporate offices in Melbourne and Sydney and a rapidly growing capable team of approximately 120 employees who are able to apply themselves to any issue or opportunity, regardless of functional structure.

We are committed to a customer centric renewable energy solution, building on our enviable track-record, experience, and reputation.

### Our Vision

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Our vision ***to drive the transition to renewables through everything we do*** focuses on us helping create the world we want to be part of and to look for those opportunities in everything we do.

### Our Values

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Developed by our team to reflect what matters most to us, our values are simple, unequivocal, and focused on how we generate a difference – for our business, for our people, for our investors and for the communities we work with.

**We are People Powered | We Get It Done | We Lead**

### Our Investors

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Tilt Renewables has three key investors:

- Future Fund (40%),
- QIC (40%); and
- AGL (20%)